

D31/IC 74-188#...

OFFICE OF THE EXECUTIVE SECRETARY

19 November 1974

MEMORANDUM FOR: [REDACTED]

SUBJECT : Survey of USIB Committees

1. The following is in response to your request for a survey (attached) of the USIB Committee structure.

2. Of the thirteen committees, only one chairman is actually full-time; that is, the Chairman of the Intelligence Information Handling Committee. The Chairman, Security Committee will be employed about three and a half days per week after 1 January. The Chairman, COMIREX indicates that all but 5-10% of his time is spent on committee duties. The amount of time devoted by other chairmen to committee business varies from no indication or as low as 20% (GMAIC) to 70% (SIGINT Committee).

3. Of the staffs committed full-time to committee business, COMIREX leads the group with a total of [REDACTED] seven of these are clerical. For all committees there are a total of [REDACTED] reported as full-time of which [REDACTED] are clerical. From the data presented it is not possible to precisely indicate all the part-time committee employees, but there are approximately [REDACTED] This figure does not include committee members.

4. Most of the chairmen use existing line organizations in support of committee business. [REDACTED]

[REDACTED] In the case of JAEIC, the [REDACTED] part-time personnel indicated are employees of the Nuclear Energy Division. "This division directly supports the substantive/estimative activities of the committee, functioning in this role much like an analytical secretariat." In the case of the Watch Committee, it is noted that the National Indications Center consists of [REDACTED] full-time professionals and [REDACTED] full-time clericals.

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5. The survey was directed primarily at obtaining those figures directly attributable to committee business. The indirect support provided by the member agencies would require a separate, detailed investigation. It is estimated that this indirect part-time support involves literally hundreds of people.

6. Traditionally the leadership of the USIB committee structure has rested with CIA. Because of this historical fact, the CIA line organizations of the chairmen provide extensive support to the committees which cannot be quantified. It would be hard to envision duplicating such staffs should the chairmen be independently situated; e. g., an EIC Chairman without OER, a JAEIC Chairman without NED, a GMAIC Chairman without OWI. It is a moot question as to whether the type of line support for the DCI and the USIB/IRAC structure provided by part-time CIA chairmen could also be provided by line officers in other USIB member agencies who were also chairmen on a part-time basis.

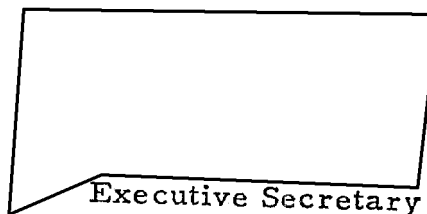
7. Another important consideration, which is not immediately apparent, is the expertise which a chairman achieves and maintains on a current basis by working every day on a line job directly related to his chairman's duties. By the nature of his work he has available to him an appreciation of all-source contributions to the subject matter germane to his committee. This enables him to draw readily upon and make judgments regarding his requirements. In many cases the interaction between the substantive demands of his line position are inseparable from the considerations which must be applied to his committee. One chairman observed that it is virtually impossible to differentiate between the work his staff does in support of his committee and in support of his regular line duties. One might consider this a liability to the objective approach a chairman must have. It can be argued, however, that a chairman can be just as objective working from a base of knowledge provided by his own people and, perhaps, more effective because he is not at the mercy of his committee members for information on the subject at hand. This argumentation must, of course, operate from the premise that CIA, as an organization, is somewhat less apt to be influenced by parochial or vested interests in such things as U.S. weapons development, etc. In the final analysis objectivity, insofar as it is achievable at all, rests upon a combination of factors involving the character and knowledge of the chairman and the degree to which he is free from the pressures of vested interests.

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8. On the opposite side of the coin, there may be a case for organizing all committee chairmen into one staff under the DCI, a la NIOs, but under the guidance and administrative control of the D/DCI/IC. Such an organization would allow chairmen of the various committees to devote more time to committee business. It would also place the chairmen under positive control of one superior. A total transfer of chairmen to the IC Staff probably would be a waste of talent, however, because it would in some cases result in full-time chairmen replacing people now able to handle the positions on a part-time basis because of the substantive dovetailing of their line and committee jobs. To transfer the line officer as a full-time chairman under the IC Staff would, of course, require that he be replaced by another senior level officer; two senior officials doing the job now done by one.

9. On balance it is believed that the existing relationships of the chairmen to their line organizations is preferable in most cases. The current exceptions to this relationship seem to be working well, and selected shifts in the future of some chairmen to the IC Staff may be appropriate. To subordinate all the committees organizationally to the IC Staff would require, at the minimum, augmentation of the staff by ☐ chairmen, ☐ executive secretaries and ☐ secretaries, for a total of ☐. This does not take into account such staffs as the ☐ full-time people assigned to COMIREX.

10. From the DCI's perspective, the current organizational relationships of the chairmen vis-a-vis the D/DCI/IC can be said to be functioning in the manner which was intended. That is to say with the policy guidelines established for the chairmen and the IC Staff by the DCI, the pivotal point for DCIDs and LOIs in the IC Staff and the fitness reports prepared by the D/DCI/IC for the chairmen provide the mechanism for General Wilson to be the DCI's focal point for the USIB committee structure.

  
Executive Secretary

Attachment  
a/s (not included)

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30 October 1974

MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

1. COMMITTEE NAME:

Committee on Imagery Requirements and Exploitation  
(COMIREX)

2. COMMITTEE CHAIRMAN:

(also serves as TCO/CIA, requiring 5-10 percent of time)

3. FULL-TIME COMMITTEE EMPLOYEES (Office of the Chairman):

Professional

CIA -   
DIA -

Secretarial/Clerical

CIA -

4. PART-TIME COMMITTEE EMPLOYEES:

Professional

Chairman, EXRAND -  (NPIC/DIA)\*  
Chairman, SDWG -  (CIA)\*\*

Percent of Time

20  
30

5. FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

a. ICRS

CIA   
DIA   
CIA   
DIA

b. EXSUBCOM

TOTAL

Secretarial/Clerical

CIA   
CIA

6. FULL-TIME WORKING GROUP EMPLOYEES:

Professional

ADP/WG

CIA

Secretarial/Clerical

CIA

\*Serves also as Chief, Technical Services Group, NPIC.  
\*\*Serves also as Chief, Liaison and Control Group, CGAS/DDI.

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COMMITTEE NAME: Critical Collection Problems Committee

COMMITTEE CHAIRMAN: Eloise R. Page

Other Responsibilities (or Title): Deputy Chief, Operations Staff/DDO

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

one (approximately 95% of the time spent on CCPC) None

PART-TIME COMMITTEE EMPLOYEES\*:

Professional

Percent of Time

Clerical

Percent of Time

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FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

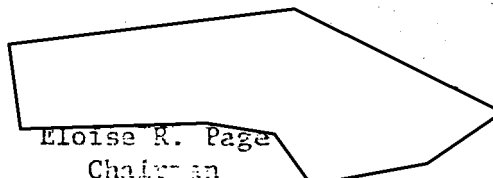
Clerical

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

For various reasons the CCPC has not been active over the past year. It has, however, now resumed its activities and will presumably continue to be very active in the future. It is difficult to state definitively the amount of time spent by various personnel on CCPC activities. When a study is underway, the Chairman, the Executive Secretary, and as a rule, at least one individual from each member agency working full time on the study until it is completed. This has been known to consume anything from five days on the Cyprus paper to five months on the Soviet Anti-ship Missile paper. The CCPC does not have a regular schedule of meetings but convenes only to consider specific studies in progress.

  
Eloise R. Page  
Chairman

Critical Collection Problems Committee

25X1

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MEMORANDUM FOR : [REDACTED]  
Executive Secretary, USIB

25X1

SUBJECT : CIA Employees Time Devoted to  
Activities of the Economic  
Intelligence Committee

The activities of the Economic Intelligence Committee, its three subcommittees, and the Joint SIC-EIC Computer Working Group, regularly involve [REDACTED] CIA professional and [REDACTED] clerical employees, each spending only a small portion of his time. The Subcommittee on Requirements and Coordination requires about 2 man-years, principally because of the work entailed in coordinating and publishing triannually the 8 regional EAL Reporting Guides. The EIC, the other 2 subcommittees, and the Joint Working Group, collectively require only about one manyear. The personnel involved are as follows:

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EIC

Regular Assignment

25X1

[REDACTED]

Electronics and  
Telecommunications  
Subcommittee

25X1

[REDACTED]

Shipbuilding Sub-  
committee

25X1

[REDACTED]

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[REDACTED]

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Ad Hoc Computer  
Working Group of  
the SIC-EIC

Regular Assignment

25X1

Requirements and  
Coordination Sub-  
committee

25X1

Vice Chairman  
Economic Intelligence Committee

cc: USIB Support Ass't., O/DDI



COMMITTEE NAME: Guided Missile and Astronautics  
Intelligence Committee

COMMITTEE CHAIRMAN: R. E. Hineman

Other Responsibilities (or Title): Deputy Director/Office  
of Weapons Intelligence (presently Acting Director)

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

PART-TIME COMMITTEE EMPLOYEES\*:

Professional Percent of Time Clerical Percent of Time

(SEE BELOW)

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

Clerical

0

0

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

0

0

\*Part-time Committee Employees:

The Chairman devotes about 20% of his time to Committee work. The Committee members spend 10 - 15% of their time on Committee business. The members of the eight working groups spend 5 - 10% of their time to GMAIC work. (The above figures are estimates of R. E. Hineman).

\*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.

COMMITTEE NAME: Human Sources Committee

COMMITTEE CHAIRMAN: Herbert J. Jenne

Other Responsibilities (or Title): Chief, Collection  
Guidance and Assessments Staff, DDI

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

None

PART-TIME COMMITTEE EMPLOYEES\*:

Professional Percent of Time Clerical Percent of Time

\*See attached

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

Clerical

None

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

None

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\*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.

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COMMITTEE NAME: Intelligence Information Handling Committee

COMMITTEE CHAIRMAN:

Other Responsibilities (or Title):

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

PART-TIME COMMITTEE EMPLOYEES\*:

Professional Percent of Time Clerical Percent of Time

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

Clerical

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

provided on ICS/TO  
provided on NSA/TO  
provided on DIA/TO

\*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.

25X1

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COMMITTEE NAME: Interagency Clandestine Collection Priorities  
Committee

COMMITTEE CHAIRMAN: Miss Eloise R. Page  
Other Responsibilities (or Title): Deputy Chief, Operations Staff, DD

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

(approximately 95% of  
time spent on IFC)

PART-TIME COMMITTEE EMPLOYEES\*:

Professional

Percent of Time

Clerical

Percent of Time

10-20%

.01%

5-10%

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

Clerical

none

none

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

none

none

\*Please provide a rough cut at the percentage of time spent by  
people who work part-time to support the Committee, specifically  
including the Chairman if appropriate.

29 October 1974

MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

COMMITTEE NAME: Joint Atomic Energy Intelligence Committee

COMMITTEE CHAIRMAN:

Other Titles: Chief, Nuclear Energy Division  
Office of Scientific Intelligence  
Directorate for Science & Technology

FULL-TIME COMMITTEE EMPLOYEES:

Professional Clerical

PART-TIME COMMITTEE EMPLOYEES

Professional % Time

Chairman 35-40

CIA Member 15

Others\*  20

10

5

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional Clerical

0

0

FULL-TIME WORKING GROUP EMPLOYEES

Professional Clerical

0

0

\*These are employees of the Nuclear Energy Division. This Division directly supports the substantive/estimative activities of the Committee, functioning in this role much like an analytical secretariat.

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COMMITTEE NAME: Scientific Intelligence Committee  
(Scientific & Technical Intelligence Comm

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COMMITTEE CHAIRMAN: [ ]

Other Responsibilities (or Title): Chief, Physical Sciences  
Technology Division, Office of Scientific Intelligence  
DDS&T

FULL-TIME COMMITTEE EMPLOYEES:ProfessionalClerical

[ ]

[ ]

25X1

PART-TIME COMMITTEE EMPLOYEES\*:

	<u>Professional</u>	<u>Percent of Time</u>	<u>Clerical</u>	<u>Percent of Time</u>
Chairman		33%		75%
Executive			[ ]	
Secretary		80%		

25X1

FULL-TIME SUBCOMMITTEE EMPLOYEES: \*\*ProfessionalClericalFULL-TIME WORKING GROUP EMPLOYEES: \*\*ProfessionalClerical

25X1

\*\* The SIC has no full-time employees. It has three Subcommittees chaired by CIA professionals on a part-time basis (10-25%); [ ] additional CIA professionals serve as Subcommittee secretaries (10%); and [ ] CIA clericals work part-time (3-5%) for the Subcommittees.

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Additionally there are eight working groups, chaired by [ ] CIA professionals and [ ] from other agencies; each has a clerical working part-time and [ ] have professionals acting as secretaries to their groups.

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\*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.



COMMITTEE NAME: Security Committee

COMMITTEE CHAIRMAN:

Other Responsibilities (or Title): See (1) below.

25X1

FULL-TIME COMMITTEE EMPLOYEES:

Professional

Clerical

25X1

PART-TIME COMMITTEE EMPLOYEES\*:

Professional Percent of Time Clerical Percent of Time

See (2) below.

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional

Clerical

See (2) below.

FULL-TIME WORKING GROUP EMPLOYEES:

Professional

Clerical

(1) No other responsibilities. Currently devotes full time to Committee work. After 1 January 1975, expects to work approximately 3 1/2 days per week.

(2) The work of the Security Committee is performed, in addition to that by the Chairman and  members of the staff, by tasking the members of the Community. The 3 subcommittees will be chaired by members of the Community, one being from CIA. It is expected that in support of the Committee CIA will perform the work equivalent to  professionals full time and  clerical employees full time. Elsewhere in the Community, it is expected approximately  professionals will devote approximately 5% of their time to Committee work (approximate equivalent of  professionals full time) and  clerical employees will devote approximately 4% of their time to Committee business (approximate equivalent of  full time).

\*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.

MEMORANDUM FOR EXECUTIVE SECRETARY, USIB

COMMITTEE NAME: SIGINT Committee

COMMITTEE CHAIRMAN:

25X1

Other Responsibilities (or Title): Chief, Intelligence Community  
Affairs Staff, National Security Agency

FULL-TIME COMMITTEE EMPLOYEES:

<u>Professional</u>	<u>Clerical</u>
Deputy Executive Secretary	

PART-TIME COMMITTEE EMPLOYEES\*:

<u>Professional</u>	<u>Percent of time</u>	<u>Clerical</u>	<u>Percent of time</u>
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FULL-TIME SUBCOMMITTEE EMPLOYEES:

<u>Professional</u>	<u>Clerical</u>
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Executive Secretary, SORS	Secretary, SORS
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FULL-TIME WORKING GROUP EMPLOYEES:

<u>Professional</u>	<u>Clerical</u>
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- \* Deputy Executive Secretary, USIB and IRAC
- \*\* Special Assistant to CIA SIGINT Officer (D/DDI)
- \*\*\* Special Assistant to Director of Collection, DIA

\* Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.

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COMMITTEE NAME: Watch Committee

COMMITTEE CHAIRMAN: Richard Lehman (Acting Chairman)

Other Responsibilities (or Title): (roughly 3 hrs per week devoted to this task)

Director of Current Intelligence, CIA

FULL-TIME COMMITTEE EMPLOYEES:

Professional Clerical

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25X1

PART-TIME COMMITTEE EMPLOYEES\*:

Professional Percent of Time Clerical Percent of Time

See note below.\*

FULL-TIME SUBCOMMITTEE EMPLOYEES:

Professional Clerical

0

0

FULL-TIME WORKING GROUP EMPLOYEES:

Professional Clerical

0

0

\*Note:

These figures do not include the members of the Watch Committee [redacted] or observers (from the 3 services' intelligence agencies and NPIC) who attend the weekly meetings. These members devote varying amounts of time, from 25-100%, to the Watch Committee, and have their own staff support of varying size.

These figures also do not reflect people involved in the current IC staff subcommittee efforts to reorganize the Watch Committee.

25X1

\*Please provide a rough cut at the percentage of time spent by people who work part-time to support the Committee, specifically including the Chairman if appropriate.

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MEMORANDUM FOR: D/DCI/IC

STAT The attached Survey of USIB Committees is in response to the DCI's discussion with [redacted] and his question as to whether it might be feasible to have the Chairmen assigned as an integral part of the ICS.

STAT [redacted] has approved the summary note to the DCI which I prepared for your signature.

Signed

STAT [redacted]

25 Nov 74  
(DATE)

FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

(47)